



**THE CORPORATION OF THE MUNICIPALITY OF
MARKSTAY-WARREN
ASSET MANAGEMENT COMMITTEE MEETING
AGENDA**

June 9, 2025

5:30 pm

Markstay-Warren Council Chambers

21 Main Street South

Markstay, Ontario

Pages

1. Opening Remarks and call meeting to order
2. Roll Call
3. Disclosure of Pecuniary Interest and General Nature Thereof
4. Approval of Agenda
5. Approval of previous meeting minutes
 - 5.a AMC Meeting MINUTES - April 14, 2025
6. New Business
 - 6.a Attainable Housing Project
 - 6.b Residence Questionnaire Final Report
 - 6.c Update on Asset Management Plan
7. Date of Next Meeting
8. Adjournment

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**LA CORPORATION DE LA MUNICIPALITÉ DE
MARKSTAY-WARREN
COMITÉ DE GESTION DES ACQUIS
ORDRE DU JOUR**

le 9 juin 2025

17 h 30

Salle du Conseil Markstay-Warren

	Pages
1. Remarques préliminaires et introductions	
2. Appel nominal	
3. Divulcation des intérêts pécunières	
4. Approbation de l'Ordre du jour	
5. Approbation du procès-verbal de la dernière réunion	
5.a AMC Meeting MINUTES - April 14, 2025	3
6. Affaires nouvelles	
6.a Attainable Housing Project	
6.b Residence Questionnaire Final Report	
6.c Update on Asset Management Plan	
7. Prochaine rencontre	
8. Levée de la séance	

MINUTES
THE CORPORATION OF THE MUNICIPALITY OF MARKSTAY-WARREN
ASSET MANAGEMENT COMMITTEE MEETING FOR THE TERM OF 2022-2026

Monday, April 14, 2025, 5:00 P.M.
Markstay-Warren Council Chambers
21 Main Street South
Markstay, Ontario

Committee: Kim Morris, Trevor Mellow, Steven Olsen, Rachelle Poirier,
Ronny Theiss, Steve Salonin, Mark Corner, Ross Evans,
Jacinthe Rochon

1. Opening Remarks and call meeting to order

2025-AMC-06

Moved by: Steve Salonin

Seconded by: Trevor Mellow

THAT the Asset Management Committee Meeting opens at 5:00 pm.

CARRIED

2. Roll Call

3. Disclosure of Pecuniary Interest and General Nature Thereof

No concerns tabled.

4. Approval of Agenda

2025-AMC-07

Moved by: Rachelle Poirier

Seconded by: Steve Salonin

THAT the agenda be approved as presented.

CARRIED

5. Approval of previous meeting minutes

A question was tabled inquiring if committee has quorum. Confirmed that yes, we have 5 of 7.

2025-AMC-08

Moved by: Steven Olsen

Seconded by: Rachelle Poirier

THAT the Asset Management Committee meeting minutes from January 28, 2025, be approved.

CARRIED

6. New Business

6.a Update on Resident Questionnaire

Confirmed that the questionnaire was posted March 17th, 2025, to our Municipal Facebook page.

CAO provided an overview and spoke to the highlights of the survey results to date. For the most part residents are satisfied.

Discussed availability of recreational areas and to start maintaining a trail to the waterfalls, area leading to the natural spring & gas easement which can be considered for trails. A residents committee can be considered manage this.

The source can also be a nice trail however it is on private property.

Volunteers should also be considered for trail maintenance, need to ensure it is on municipal property. Grants are available, the municipality has yet to apply for such grants.

ATV of Ontario is looking at expanding their trails from Sudbury to North Bay and require chapters in various areas. Challenge is to have volunteers step up and assist the community. St. Charles ran a similar program, and they may assist us to move forward.

CAO question to the committee if survey should be posted for another 11 days and results shared on April 25th.

Deputy Mayor feels survey lacked educational aspects; we should consider providing detailed explanations to assist the community in completing the survey.

Discussed timeline for posting the survey and our next steps.

Jacynth to circulate a link for a survey that council can complete. We will present final survey results to council under new business. Survey to be compiled for council to complete, the results are to be incorporated in the final results that are to be presented to council for direction. Consultants can also be contacted for input and direction.

6.b Update on Asset Management Plan

Regular Council meeting is in two weeks. Met Citywide on Friday, Lifecycle strategies and Capital funding template being completed by CAO and Jacinthe. Project should be finalized by Wednesday April 15th. The by-weekly meetings aid in keeping us focused.

Recommended sharing survey with other Facebook groups.

7. **Date of Next Meeting**

Next meeting to be scheduled on June 9th, 2025, at 5:00 p.m.

8. **Adjournment**

2025-AMC-09

Moved by: Trevor Mellow

Seconded by: Steve Salomin

THAT the meeting be adjourned at 5:52 pm.

CARRIED

Mayor

Clerk